

Approved 11/24/2014

I. CALL TO ORDER at 6:00 pm at the Fremont Public Library to say farewell to Librarian Bethany Brace. Selectmen mingled with residents and staff at the Library until about 6:45 pm. Selectmen returned to the Town Hall and reopened the meeting in the basement meeting room at 7:00 pm. Present at that time were Selectmen Brett Hunter, Leon Holmes Sr, and Gene Cordes, Town Administrator Heidi Carlson, Conservation Commissioner Janice O'Brien and Fire Chief Richard Butler.

II. ANNOUNCEMENTS

1. The Fremont Police Department would like to invite residents and friends to join us in honoring our officers who have gone above and beyond the call of duty over the past year. Several awards will be bestowed upon various officers for their acts of bravery, life saving actions, and other achievements. It will be held at Ellis School at 3:00 pm on Sunday November 30, 2014.
2. The Fremont Historical Society has received another order for the Fremont 250th Souvenir Flag. They are in limited supply and are available at the Selectmen's Office, Library, or Police Station during business hours. The cost is \$35.00. Cash or check payable to the Fremont Historical Society.
3. The Fremont Police and Fire Departments are pleased to announce that the 14th Annual Fremont Santa Claus Parade will be held on Saturday, December 13, 2014. The Rain Date for the Parade will be Sunday, December 14th. The parade begins at 10:00 am from the Safety Complex and the route is posted on the home page of the website, and at Town buildings.
4. The Annual Wreaths of Remembrance Ceremony will take place on Saturday December 13th at 12 noon. Please join us at the Veterans Memorial Monument in front of the Fremont Town Hall at 295 Main Street. These ceremonies are a part of a day of nation-wide ceremonies, including one held at Arlington National Cemetery, that remember and honor our veterans. Please bring your children so they can learn how important a sacrifice our veterans have made for their freedom. For information regarding the ceremony of any of the current opportunities to honor and help our veterans, both past and present, please call Gerry Tilley at 603 895 6658.

III. LIAISON REPORTS

11/19/2014 Planning Board – Hunter updated the Board about the property at 13 Beede Hill Road pursuing Planning Board action related to a yard sale, and his considering expanding to antiques. He is working with the Planning Board on this process. Hunter then discussed the Zoning Ordinance proposal relative to temporary trailers.

There was also some discussion about the Selectmen considering a Yard Sale Ordinance as a Selectmen's Ordinance. The Planning Board is not going to consider changing the Zoning Ordinance for this purpose.

11/19/2014 Budget Committee – Cordes updated the Board relative to last night's meeting, which focused on the School District budget. The Superintendent and Business Manager were there as well as members of the public. The Committee began to address lists of questions that had been gathered. The next meeting is December 3, 2014 and it will be a work session for the Committee to get through the budgets. Additional questions will be sent into the School Board representative.

The Committee took a position on line item transfers. They voted in a majority to not require votes on line item transfers. Selectmen reviewed additional information regarding prior research on line item transfers, and also sections of RSA 32.

11/18/2014 Zoning Board of Adjustment – Holmes Sr indicated that the Looseman Special Exception (Whittier Drive) had been denied due to not meeting the criteria outlined in the Ordinance.

IV. APPROVAL OF MINUTES

Selectmen reviewed the 13 November 2014 minutes. Action was deferred to Monday November 24th.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

Fire Chief Richard Butler submitted invoices for review. He then discussed with the Board his proposed purchase of portable radios, which come at a cost of \$3,600 each. He would like to order eight radios to use \$15,000 from the budget residual and save appropriating it in another year. He would like to pay the balance from the Capital Reserve Fund for Communications Equipment. There is currently \$18,000 in that Capital Reserve Fund.

Butler explained that when the radio grants originally came out, the EMS and fire were not combined and each had a different radio. This conversion is being proposed primarily for standardization, and to provide the panic button in each radio.

Cordes moved to authorize the order of eight radios at \$3,600 each. Holmes Sr seconded and the vote was unanimously approved 3-0. Chief Butler will prepare a purchase order and provide the State bid quote that he received.

Chief Butler left the meeting at 7:30 pm.

Conservation Commission Members Janice O'Brien and Bill Knee came to the table at 7:30 pm to discuss the Garrison parcel (04-098), which is a 32.18 acre parcel located slightly northeast of the Glen Oakes Forest, which is a project that they are working with the Southeast Land Trust. Knee explained that they are trying to raise money to do the purchase through grants. They have secured some grants and an easement grant for the transaction costs. The Southeast Land Trust came to Fremont due to one of the grants, a 50/50 match, because the trust has already received the maximum award under that grant.

The land is landlocked and the Town would not get the easement because the federal government is involved and has been granted the easement by the seller already. Southeast Land Trust would acquire the property and the federal government would have an easement on it. Southeast Land Trust could not buy the entire fee interest in the property and thus came to Fremont to partner with.

Following the discussion, the Board asked for the Commission to come in at some point with a short list of the current topics and issues around the property and what the end result wants to be and have a discussion with all of the most important current facts.

Commissioners agreed and thanked the Board for their time in reviewing the project.

VI. OLD BUSINESS

1. Selectmen reviewed the Plow Agreement and Salt/Spreader agreement between the Town and Leon Holmes Sr. Holmes Sr abstained from the discussion. With the paperwork in order, Cordes moved to sign the 2014-2015 Winter Contracts with Leon Holmes Sr. Hunter seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

2. Carlson reported a conversation with Leon Holmes Jr regarding his interest in the replacement Library Trustee position through March. He indicated he would help through the transition period until someone is elected in March to fill the vacancy. Cordes moved to appoint Leon Holmes Jr as a Library Trustee for the period November 20, 2014 through the March 2015 Town Meeting. Hunter seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

The Board discussed sharing their thoughts that the Trustees may want to open up their process to a search committee, or ask a member of the public and a member of the Friends to sit in on the interviews.

3. 2015 Warrant review will be done at Monday's work session.

4. In reviewing the 2014 budget report, the Police Special Detail line item will be overspent by year end given the current schedule of tree work slated to run through year end. As in other years, a public hearing will be held in accord with NH RSA 31:95-b to accept and expend detail revenues to fund the overage.

There was discussion about how the new Special Detail Revolving Fund will work as beginning in January there is no longer a town appropriation for these expenses. The bookkeeping will change and billing rates will need to be reconsidered to cover the Town's costs.

5. Selectmen drafted a memo to the School Board, PTA Representative Jenn Brown, Superintendent Cox-Buteau and Nick Kakouris regarding the maintenance item still to be clarified regarding the Ellis School Crosswalk.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$25,979.20 and accounts payable manifest \$17,766.53 for the current week dated 21 November 2014. Motion was made by Holmes Sr to approve the manifests. Cordes seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence. Members also reviewed and signed outgoing correspondence to Pat Martel, Trustee of Trust Funds for Martin Road Bridge CRF payment release of \$335.52; and signed letters to resigning Parks & Recreation Commission members Elizabeth Rosa and Beth Swanson.

4. Selectmen signed a letter to the Trustees of Trust Funds for \$10,000 deposit to Expendable Town Trust Fund for building repairs and maintenance as voted in 2014 Warrant Article 13.

5. Selectmen reviewed and approved the December Newsletter for printing and publication.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be a work session, to be held on Monday November 24, 2014 at 6:00 pm.

IX. ADJOURNMENT – At 9:15 pm motion was made by Holmes Sr to adjourn the meeting. Cordes seconded and the vote was unanimously approved 3-0.

Respectfully submitted,
Heidi Carlson, Town Administrator